

BYLAWS

ARTICLE I

Name and Purpose

Section 1: Name. We shall be known as TEMPLE BETH ISRAEL OF REDDING.

Section 2: Purpose. Our purpose is to worship God in accordance with Jewish tenets and those principles promulgated by the Union of Reform Judaism, promote Jewish ideals of ethical monotheism, cultivate in ourselves and our children a love and understanding of Jewish heritage, stimulate fellowship, support each other within the Jewish Community, and foster good will in our community.

ARTICLE II

Membership

Section 1: Qualifications. Any person, eighteen years of age or older, seeking to uphold the Jewish faith and our congregation's purpose is eligible to become a member. Any such person seeking to become a member must complete a membership application and an annual pledge card. Financial hardship shall not preclude anyone from being a member.

Section 2: Annual Financial Commitment. Each member shall make their dues pledge early in each fiscal year a fair share of their net annual income according to the Policy & Procedure Manual.

Section 3: Member Entitlements. Members who have completed the requirements of Article II, Sections 1 and 2, are entitled to receive newsletters, passes to High Holy Day services, use our facilities for religious, educational, or social activities; to be represented and to vote at annual meetings, to participate in the election of the members of the Board, to petition for special meetings, and to serve on the Board and on committees.

ARTICLE III

Member Meetings

Section 1: General Meetings. Meetings of our members shall be held at least once a year at a date set by the Board, to elect officers and Members at Large of the Board, to report on our financial and operational status, and to conduct other business as the Board or members shall request. Members are to be notified and provided with the agenda and absentee ballots in accordance with the Policy & Procedure Manual at least thirty days in advance of a General Meeting.

Section 2: Special Meetings. Special meetings of our members may be called at any time by Board resolution or by written petition of a quorum of our membership filed with our Board. Such meeting shall be held not less than ten nor more than forty days after said resolution or petition is filed with the secretary. Members are to be notified and provided with the agenda and absentee ballots in accordance with the Policy & Procedure Manual not less than seven days prior to the meeting.

Section 3: Meeting Quorum. A quorum of our membership is represented by twenty percent of the members.

Section 4: Absentee Voting. Any member may vote by absentee ballot.

ARTICLE IV

Governing Board

Section 1: Number of Board Members. Our Board shall consist of at least five elected voting members. These shall be made up of four officers; President, Vice President, Treasurer and Secretary, and at least one Member at Large. The Board shall have the option of appointing additional voting Members at Large, with such duties as deemed necessary.

Section 2: Term of Office.

- a. Officers and Members at Large serve for the term of one fiscal year, but they may be re-elected to an indefinite number of consecutive one-year terms.

Section 3: Election Procedures. It is hereby provided that:

- a. The members of the Board shall be elected at a General meeting before the beginning of the new fiscal year. The election shall be by ballot under the supervision of three persons appointed by the president. The candidate for a specific office who receives a majority of votes cast for that office shall be declared elected.
- b. A list of nominated candidates and absentee ballots for the election shall be included in the notice of the General meeting for the election.

Section 4: Duties. Our Board shall govern our affairs, control our revenue and property, and take such action that best promotes our welfare, exercising all of the powers now or hereafter granted to them by the laws of the state of California and according to the Policy & Procedure Manual. In addition, their powers shall include, but not be limited to:

- a. selecting such employees as may be necessary and setting the terms and conditions of their employment, their duties and their compensation;
- b. removing a Board member for cause, and
- c. filling Board vacancies.

Section 5: Limitations. The membership must first approve any agreement to buy, sell, or borrow against any of temple property, or make any substantial improvement to real property.

Section 6: Meetings.

- a. Our Board shall meet at least once every two months. The Board members shall be notified and provided with the agenda at least seven days before each regular meeting and not less than forty eight hours before special meetings. Special meetings can be called by the president or a quorum of our Board.
- b. A quorum shall be defined as a majority of the voting members of our Board whose positions are currently filled.
- c. Any Board member absent from three consecutive regular meetings, without a valid excuse, shall be deemed to have resigned from the Board.

Section 7: Nominating Committee. Not later than three months before the end of its term, our Board shall create a committee for nominating the Board members for the next term. The Nominating Committee shall consist of at least three, not more than five members, only two of whom shall be Board Members.

ARTICLE V

Officers and Members at Large

Section 1: Elected Board Members. Our elected Board Members shall consist of four officers: a president, vice president, a secretary, a treasurer; and at least one Member at Large.

Section 2: Duties of Elected Board Members. Each elected Board Member shall follow the policies and procedures that govern their official duties as defined in the Policies & Procedures Manual; such duties include but are not be limited to the following:

The **President** shall be the official representative of the Congregation. The President shall chair, or designate an alternate to chair, all meetings; nominate chairs for all committees subject to Board approval; be an ex-officio member on all committees except the Nominating committee; be the liaison to URJ; call special meetings of our Board whenever necessary; and sign all legal documents. The president shall also report on the status of the congregation's affairs at General meetings.

- a. The **Vice-President** shall fill the duties of President when the President is not available. The Vice President shall serve on committees as directed by the Board; implement all administrative policies and procedures in accordance with our bylaws and supervise the implementation of the aforesaid; evaluate and assess administrative functions and make recommendations of changes to the Board; and act as a liaison, along with the President, to the synagogue community, the Rabbi, and the community at large.
- b. The **Secretary** shall keep all non-financial records of the organization, record, maintain, and read minutes of all Board and General meetings, be the custodian of our seal, arrange for all meeting notifications, and maintain the Board's list of resolutions and the Board policy manual.
- c. The **Treasurer** shall maintain our financial records according to accepted principles of accounting. The treasurer shall record and deposit all receipts and pay all expenses in accordance with the budget or otherwise approved expenses. The treasurer shall report on our financial condition at each Board and General meeting, and present the books for an annual audit at the close of the fiscal year.

Section 3: Duties of Members at Large.

- a. The Board will distribute duties and functions delineated in the Policies & Procedures Manual amongst the Members at Large. Such duties and functions include, but are not limited to religious affairs, membership, fundraising, buildings and grounds, education, and finance.

ARTICLE VI

Rabbi and Cantor

Section 1: Contracts. A decision to hire or dismiss our rabbi or cantor shall be made by our Board in accordance with the Policy & Procedure Manual and is subject to confirmation by our members.

Section 2: Duties. The rabbi and cantor shall perform all duties as specified in their contracts.

Section 3: Privileges. The rabbi and cantor may attend Board and member meetings except those dealing with personnel matters related to their performance or contracts.

ARTICLE VII

Committees

Section 1: Creation. The Board shall create committees, as necessary, and shall define each committee's duties and responsibilities in accordance with the Policy & Procedures Manual.

Section 2: Members. The chairs of each committee, except the Nominating and Rabbi/Cantor Search committee, shall appoint their committee's members from among the congregation at large. Members of the Nominating committee and Rabbi/Cantor Search committee shall be appointed by the Board.

ARTICLE VIII

Fiscal Year

Our fiscal year shall be from July 1 through June 30 of each year.

ARTICLE IX

Auxiliary Associations

Our Board may authorize the formation of auxiliary or activity units of our temple.

ARTICLE X

Rules of Procedure for Board Meetings

The Board shall adopt or revise procedures for conducting meetings.

ARTICLE XI

Amendments

Section 1: Amendments. Changes and amendments to our Bylaws are subject to ratification by our General membership. They shall be proposed by either our Board or a quorum of our Membership and be presented in writing.

Section 2: Review. These Bylaws shall be reviewed and changed as needed.

ARTICLE XII

Terminology

The terms "we" or "our" herein shall refer to Temple Beth Israel of Redding. Article and Section headings shall be for information only and any case where such heading does not fully or accurately describe the material therein shall not negate the terms prescribed therein.